

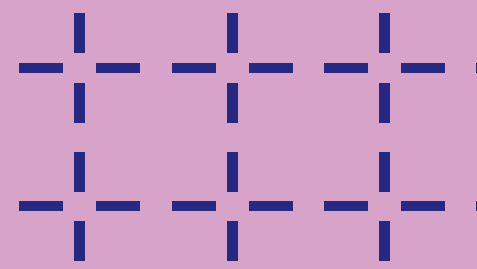
# Scottish Voluntary Sector Pension Scheme

## The SVSPS Employer Committee

### Candidate Information

**SVSPS** | Defined  
Benefit





SVSPS is a multi-employer pension scheme administered by TPT Retirement Solutions Ltd. The SVSPS Employer Committee (EC) is the Employers' Representative, made up of SVSPS employer nominated members. The EC consults with the Trustee on behalf of all SVSPS employers.

Your organisation previously offered SVSPS to employees, and still has a legal responsibility to support the Scheme financially, now and into the future. With that in mind, the EC wants to encourage membership and asks that you consider nominating a candidate to join the EC from 1 October 2026.

**There's currently six members, three of which will be stepping down however may seek re-nomination, if they wish. The EC can have up to 15 members and encourages you all to consider nominating a representative to join them. The EC's main functions are:**

### Scheme funding

To represent all employers when consulted by the Trustee on defined benefit funding, in particular:

- the assumptions to be used in a three yearly, actuarial valuation; and
- the terms over which any deficit contributions will be paid.

### Investment strategy

To represent all employers when consulted by the Trustee on two key elements of the defined benefit investment strategy:

- the employers' attitude to risk; and
- their financial ability to support SVSPS now and in the future.

### Scheme stewardship

To monitor TPT's administration and investment performance, and periodically review and agree the terms of the Scheme's service agreement with TPT.

### Communication with employers

To keep employers informed of EC and scheme activity, gather their opinions and ensure that they support the general direction the EC is taking.

## Key activity

The next valuation date is 30 September 2026. The EC will continue to monitor the Scheme funding level ahead of the valuation date and throughout 2027 will consult with the Trustee on the valuation assumptions and investment strategy.

We want to make sure that all SVSPS employers are represented in these discussions and therefore encourage all employers to consider nominating a candidate.

## Who can join the EC?

Anyone who works for your organisation or is a member of your governing body. Nominations are limited to one per employer.

An EC member cannot simultaneously be a Director of Verity Trustees Limited (the corporate Trustee that governs the scheme).

## Candidate skills

The most important quality you can bring is enthusiasm for the role.

While pensions knowledge can also be beneficial, it isn't essential as the EC has an appointed independent adviser to support its decision making. You will also receive training at the outset and throughout your term of office.

## Time commitment

It is expected that you would take up your role from 1 October 2026; you will be invited to join a training session ahead of this date. Members of the EC typically serve for four years, although you can stand for re-election at the end of each term.

In the years with no valuation activity, you may expect to attend up to two meetings, which typically last around 2-3 hours. You would need to allow some time for reading papers before each meeting and travel time, if the meeting is in person.

As the next valuation date is 30 September 2026 we would expect the number of meetings to increase between October 2026 and September 2027, although meetings would generally be shorter and held online.



## Meeting locations

The majority of our meetings during 2027 will be held online. At least once a year the EC likes to meet in person, these meetings will most likely be held in Edinburgh. Reasonable travel, accommodation and meal expenses will be reimbursed.

## The election process

If the number of nominations exceeds the available spaces, employers will be asked to elect EC members. If a ballot is required, papers will be issued to all SVSPS employers in May 2026 and nominees will be asked to provide a candidate statement to support this process.

# How do I make a nomination

Please email your completed **nomination form** to Susan Wardlaw, [susan.wardlaw@tpt.co.uk](mailto:susan.wardlaw@tpt.co.uk) by **5pm** on **Thursday 30 April 2026**. We will not be able to accept nominations after this date.

Your nomination form must be signed by the Chair, Secretary or Chief Executive / Director of the nominating employer.

If you'd like to find out more about the EC, please email **Gary Bradley** (Senior Client Relations Manager):

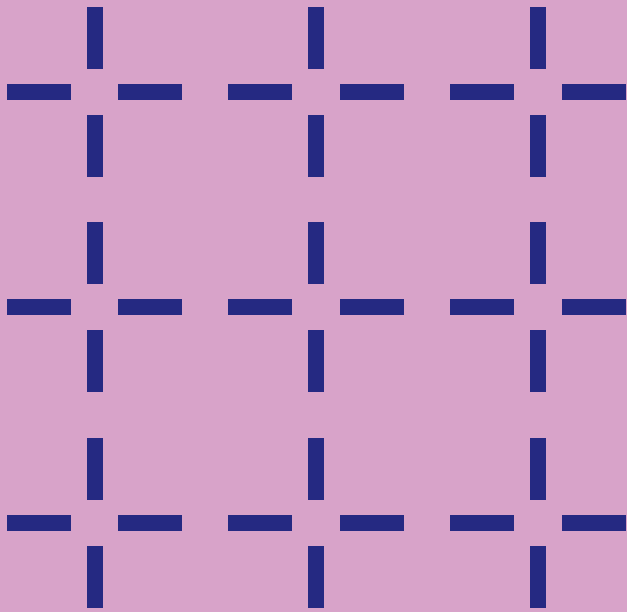


[gary.bradley@tpt.co.uk](mailto:gary.bradley@tpt.co.uk)

and **Susan Wardlaw** (Senior Client Delivery Manager):



[susan.wardlaw@tpt.co.uk](mailto:susan.wardlaw@tpt.co.uk)



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