

## TPT Retirement Solutions

# Withdrawal Form

Name of organisation: .....

Employer Reference Number: E .....

### Personal details

Member's name: .....

Membership Number: M .....

Date of leaving the Scheme: ..... Date of birth: .....

Address: .....

Postcode: .....

Member's telephone number: .....

### Reason for leaving (please tick appropriate box)

- ☐ Left employment.
- ☐ Withdrawn from scheme but still employed.
- ☐ Retirement (where possible, please provide form three months prior to withdrawal).
- ☐ Retirement on ill-health grounds.
- ☐ Death-in-service.

Flexible retirement (member takes pension benefits but remains a current ongoing employee).

### Contribution details

For each of the following, please state the amount and the month to which the amount relates. It is important that you detail each month separately. Please use an extra sheet if required.

Employer's contributions: Final month: £ ..... month .....

Previous month: £ ..... month .....

Member's contributions: Final month: £ ..... month .....

Previous month: £ ..... month .....

Any optional employee contribution yet to be paid (e.g. AVCs):

Final month: £..... month.....

Previous month: £..... month.....

## Salary details

Please verify the salary history over the three years preceding date of leaving.

Effective date	Basic salary	Pensionable fluctuating earnings
.....	£ .....	£ .....
.....	£ .....	£ .....
.....	£ .....	£ .....
.....	£ .....	£ .....
.....	£ .....	£ .....

Please complete on a separate sheet if necessary.

## Further information

Was the member ever employed on a part-time basis? ☐ Yes ☐ No

If yes, please provide a history of hours changes including dates of changes and the full-time equivalent hours.

Part-time hours per week	Full-time equivalent hours	Relevant dates	
		From:	To:
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....

Signature of employer: ..... Date: .....

Full name: .....

Position: .....

**When completed please return to the address below. The information on this form will be treated in the strictest confidence. Personal data will be subject to the provisions of the Data Protection Act.**

Verity House, 6 Canal Wharf, Leeds LS11 5BQ  
Tel: 0113 234 5500 Email: enquiries@tpt.co.uk [www.tpt.co.uk](http://www.tpt.co.uk)

**t|p|t**  
Retirement Solutions